President's Research Grant (PRG)

FY2025

Required Application Form

Please complete this form in its entirety. Once complete, please upload it, along with other required attachments (PDF only), under the "Attachments And Submission Notes" tab in the Cayuse Proposal Form. For assistance, refer to the RFP and Cayuse instructions posted on the website, or contact prg@nova.edu.
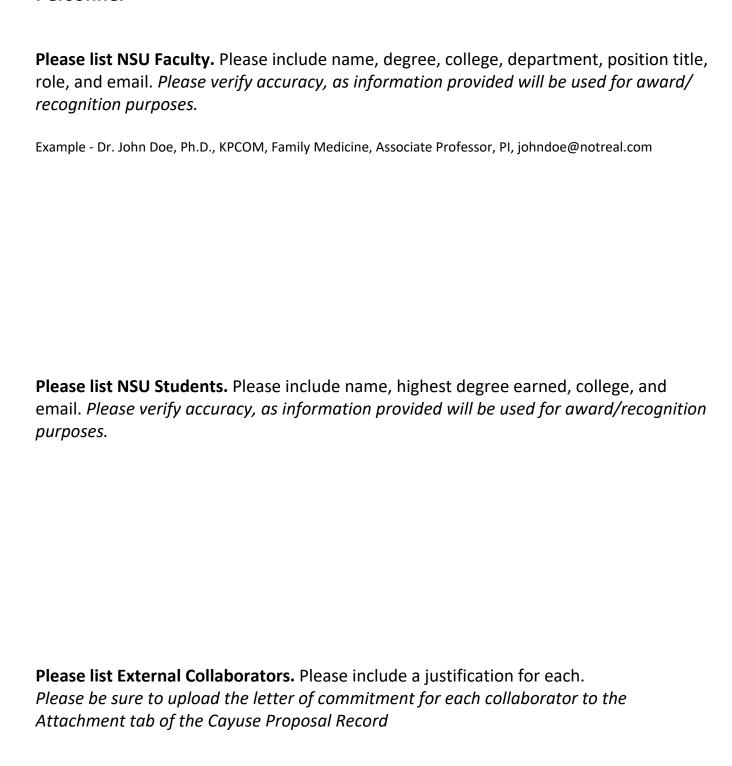
Title & General Information

Project Title

Please select the track you are applying for
Track 1 - Research Development, up to $15,000
Track 2 - Research Scholar, up to $3,000

Is this research qualitative, quantitative, or mixed methods?

Personnel

Please list NSU Faculty. Please include name, degree, college, department, position title, role, and email. *Please verify accuracy, as information provided will be used for award/ recognition purposes.*

Example - Dr. John Doe, Ph.D., KPCOM, Family Medicine, Associate Professor, PI, johndoe@notreal.com

Please list NSU Students. Please include name, highest degree earned, college, and email. *Please verify accuracy, as information provided will be used for award/recognition purposes.*

Please list External Collaborators. Please include a justification for each.
Please be sure to upload the letter of commitment for each collaborator to the Attachment tab of the Cayuse Proposal Record

Proposal Narrative (refer to section 8.2.3 of the RFP) - *All character limits include spaces and may vary slightly from stated limits.*

Abstract (~2,500 character limit)

Provide a structured summary of the proposed work, with emphasis on need/background, rationale, methodological design and material/data analysis, and significance.

Background and Significance - 12,000 characters total (Page 1 of 3 - ~4,000 character limit)

Explain the significance and innovation of the project according to the literature. If there are no preliminary data presented, the literature should establish the basis for feasibility of the proposed work.

Background and Significance (Page 2 of 3 - ~4,000 character limit)

Explain the significance and innovation of the project according to the literature. If there are no preliminary data presented, the literature should establish the basis for feasibility of the proposed work.

Background and Significance (Page 3 of 3 - ~4,000 character limit)

Explain the significance and innovation of the project according to the literature. If there are no preliminary data presented, the literature should establish the basis for feasibility of the proposed work.

Objectives (~4,000 character limit)

State the objectives and summarize the expected outcomes. Describe what problems or knowledge gaps will be solved by the completed project.

Project Description - 12,000 characters total (Page 1 of 3 - ~4,000 character limit)

Include Plan of Work, Potential Benefits, and Methodology and Design (NOT NEEDED FOR RESEARCH SCHOLAR TRACK)

Project Description (Page 2 of 3 - ~4,000 character limit)

Include Plan of Work, Potential Benefits, and Methodology and Design (NOT NEEDED FOR RESEARCH SCHOLAR TRACK)

Project Description (Page 3 of 3 - ~4,000 character limit)

Include Plan of Work, Potential Benefits, and Methodology and Design (NOT NEEDED FOR RESEARCH SCHOLAR TRACK)

Roles (~4,000 character limit)

Describe the role and work that will be performed by the PI, collaborators, and students.

Feasibility Statement (~4,000 character limit)

Provide a plan for how the research will be implemented, with timelines/milestones and proposed completion dates.

Performance Site (~4,000 character limit)

Describe the location(s) where the work will be conducted, and where the project will be administratively housed

Potential Challenges (~4,000 character limit)

Describe challenges that may cause the project to fail to meet its objectives, and how you plan to resolve problems if they occur.

Past PRG Performance (~2,000 characters)

If you have received a PRG (i.e., PFRDG) award in the last 3 years, please provide the following for your most recent award:

1. The title, award number, amount and period of support for the project
2. A summary of the results/description of outputs and outcomes (include a copy of the Final Report on the attachments tab of Cayuse)
3. Publications and any external submissions/awards resulting from the project
4. If appropriate, a description of the completed work's relationship to the proposed work

Line Item Budget (calculations round to zero decimal places)

Category

Student Work/Temp Work

x

Hours of work   Hourly Rate

Student/Temp Work Fringe (7.75%)

Consultation/Subcontractor

Research Participant Stipends

Supplies (lab, office, classroom, etc.)

Software

Shipping/Postage

Travel

Minor Equipment (under $5,000)

Capital Equipment (University Property, over $5,000/unit)

Core Facilities (specify in Narrative)

Other (specify in Narrative)

Total Requested Amount

Budget Narrative and Justification (~4,000 character limit)

Dissemination (~2,000 character limit)

Explain how the findings and/or new technologies will be disseminated to a wider audience.

External Funding (~2,000 character limit) - *not applicable for Research Scholar Track*

Describe external funding opportunities you plan to apply to, a proposal action plan and timeline of activities for a potential proposal submission to an external funding entity, and a publication plan with targeted journals listed.

Application Checklist - Confirm that you have completed and uploaded the following in the Cayuse Proposal Form to complete your application. By checking the button you are confirming that you have uploaded or completed the item.

Complete this required **Application Form** in its entirety and upload to the *Attachments & Submission Notes* section under "Scope of Work, Narrative or Research Plan" in Cayuse

Upload your signed **Dean's Commitment Form(s)** to the *Attachments & Submission Notes* section under "Other Attachments" in Cayuse

Upload **References Cited** to the *Attachments & Submission Notes* section under "Other Attachments" in Cayuse

Upload a **CV or Biosketch** (maximum of 5 pages each) to the *Attachments & Submission Notes* section under "Other Attachments" in Cayuse

Upload **Letters of Collaboration** for each external collaborator to the *Attachments & Submission Notes* section under "Other Attachments" in Cayuse

Upload **Final Report** of past PRG Awards (if applicable) to the *Attachments & Submission Notes* section under "Other Attachments" in Cayuse

Upload any **Figures, Charts, or Tables** to the *Attachments & Submission Notes* section under "Other Attachments" in Cayuse (if applicable)

IMPORTANT - Each attachment may not exceed 10 MB or it will not be able to be uploaded to the record.

When your Cayuse Proposal Form is complete and all attachments have been uploaded, DON'T FORGET TO **ROUTE FOR REVIEW** IN ORDER TO SUBMIT!