

1. HAZARD COMMUNICATION

1.1 PURPOSE

The OSHA Hazard Communication Standard (29 CFR 1910.1200) requires that employers provide each employee with information regarding the hazardous chemicals in their workplace.

This section is to inform contractors of their responsibilities regarding potentially hazardous materials present on NSU job-sites and in University buildings.

1.2 GENERAL

Nova Southeastern University uses a wide variety of hazardous chemicals in many of its operations, thus the University has developed a Hazard Communication program for its employees, students, faculty and visitors. However, Contractors are responsible for having their own Hazard Communication policy for their employees when working at NSU sites.

NSU maintains a chemical inventory which contains an inventory of hazardous chemicals by location and the MSDSs for each of those chemicals. The EH&S office is to ensure that all chemicals in the workplace are appropriately labeled.

1.3 NOTIFICATION

NSU is responsible for disclosing site-specific hazards to Contractors prior to the solicitation process. This will allow Contractors to address any precautionary requirements for the identified hazards. Site-specific hazards may include the presence of chemical, radiological or biological materials.

1.4 RESPONSIBILITIES

Requirements for Contractors working on NSU properties:

- 1) Contractors shall provide Material Safety Data Sheets (MSDSs) for any hazardous chemical or products they purchase and bring onto University property. NSU reserves the right to disallow certain chemicals on NSU properties.
- 2) Contractors shall maintain an effective Hazard Communication program for their employees.
- 3) For all hazardous materials brought onto NSU property, the MSDSs must be sent to the EH&S office for review before the materials can be used.
- 4) Contractors shall ensure all chemicals, whether owned by NSU or the Contractor are kept in approved containers with an appropriate label as stipulated in OSHA 29 CFR 1910.1200 as well as conforming to any local codes.
- 5) Contractors shall provide training to their employees in accordance with OSHA 29 CFR 1910.1200.
- 6) Contractor is to secure permits, if applicable, for the temporary storage of hazardous materials on the project site.
- 7) Ensure that any hazardous materials spills are contained and cleaned-up immediately and all materials and means are maintained at the work site to accomplish the task.

- 8) Notify the EH&S office immediately of a hazardous material spill.
- 9) In the event, the Contractor encounters a hazardous material at the project site which has not been rendered harmless, the Contractor must report their finding to the EH&S office.
- 10) Contractors shall provide the appropriate PPE to their employees necessary to safely handle, and use hazardous materials either owned by NSU or the Contractor.

1.5 REGULATIONS

OSHA 29 CFR 1910.1200	Hazard Communication
OSHA 29 CFR 1926.59	Hazard Communication

1.6 ACCOUNTABILITY

All contactors will be responsible for complying with the guidelines as described above. Contractors are to communicate to their employees and Subcontractors all the guidelines and relevant information. All work shall be performed in accordance with University policies and procedures as well as all applicable laws and regulations.