Nova Southeastern University

HPD Educational Research Grant

Application

College:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Department:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Background/TOC

The Review Committee for the HPD Educational Research Grant Program requires a complete research proposal or plan. Complete the application and submit to the Secretary for HPD Research—Ms. Samantha Blythe ([sblythe@nova.edu](mailto:sblythe@nova.edu)). The Chair of the HPD Research Committee will notify you by email and letter about the Committee’s decision.

**PI Information 3**

**Signature Page 4**

**Abstract 5**

**Background and Significance 6**

**Research Design and Methods 7**

**Budget and Justification 8**

**Resources and Environment 9**

**Project Timeline 10**

Principal Investigator (PI) Information

**Project Title (Type or Print):**

**PROJECT START DATE: \_\_\_\_\_\_\_\_\_\_\_ PROJECT END DATE: \_\_\_\_\_\_\_\_\_\_**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Name of Principal Investigator (TYPE OR PRINT)**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Title of Principal Investigator (TYPE OR PRINT)**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Requested Funding Amount**

# Signature Page

**SIGNATURE DATE POSITION**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_ Department Chair (if applicable)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_ Associate Dean for Research (if applicable)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_ Dean

**PRINCIPAL INVESTIGATOR ASSURANCE:**

**I certify that the statements herein are true, complete, and accurate to the best of my knowledge. I certify that individuals or NSU entities named herein are aware of their planned or potential involvement. I agree to accept responsibility for the scientific conduct of the project.**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Principal Investigator (Signature) Date**

Abstract

**The purpose of the abstract is to describe succinctly every major aspect of the proposed project except the budget. The abstract is an important part of your application. It is used in the grant referral process, along with the other parts of the application. One-page maximum.**

Background and Significance

**The purpose of the background and significance section is to state the problem to be investigated, the rationale for the proposed research, the current state of knowledge relevant to the proposal, and the potential contribution of this research to the problem(s) addressed. Two-page maximum.**

Research Design and Methods

**The purpose of the research design and methods section is to describe how the research will be carried out. This section is crucial to how favorably an application is reviewed. Four-page maximum.**

Budget and Justification

**The purpose of the budget and justification section is to present and justify all expenses required to achieve project aims and objectives. One-page maximum.**

Resources and Environment

**Purpose: The purpose of the resources and environment section is to describe the resources, facilities, and support available to the researcher.**

1. **Consortium / Contractual Arrangements.**

Insert description here or NA if not applicable

1. **Consultants / Collaborators. (Describe the relationship and attach letters of agreement with key consultants and collaborators. Please attach letters of commitment from named consultants and co-investigators.)**

Insert description here or NA if not applicable

1. **Bio-sketches of all researchers, consultants, and collaborators**

Attach bio-sketches (2-page maximum) as an appendix

1. **Major equipment. (List the most important equipment items already available for this project, noting the location and pertinent capabilities of each.)**

Insert description here or NA if not applicable

Project Timeline

**Purpose: The purpose of the project timeline section is to help the Review Committee determine if the researcher has allowed sufficient time to achieve his/her study goals. Applicants should construct the project timeline to include critical milestones, measurable outcomes, and mid-term and end of project deliverables to be publicly shared as expeditiously as possible.**