

Office of Facilities Management | Office of Public Safety Physical Security Division | Locksmith Operations

## **Intruder Lock & Key Policy**

The Lock and Key That Will Make a Difference

The Intruder Lock Function will secure classroom and instructional room doors simply, safely, and reliably. In an emergency, locking classroom and instructional room doors quickly from the inside is a critical step in protecting our students, faculty, and staff. This simple, yet significant mechanical lock will make a big difference when every minute counts and is an integral part of a comprehensive security strategy and solution to the ongoing demand to make NSU classroom and instructional rooms at all campuses more secure. The Intruder Lock is keyed on both sides and when turning your Intruder Key on the inside, it locks the outside handle. The inside handle/locking device will always remain unlocked, allowing all occupants to be able to exit the room at any time. Simply stated, the Intruder Lock Function will allow NSU Faculty and Staff to lock the door without having to venture outside of the room.

The purpose of this document is to ensure you understand how the Intruder Lock Function works. You are also acknowledging that you received the Intruder Key and that it is required to be on you at all times.

Print
Sign
Date
NSU ID – N#